

# **Maine EMS Exam Committee Meeting**

**Tuesday, February 21, 2006**

**De Champlain Conference Room, Augusta**

## **Minutes**

**Present:** Jacky Vaniotis – Chair, Joanne LeBrun (via videoconference), Gary Utgard, Trisha Coleman, Bill Zito, Kelly Roderick

**Absent:** Rick Dougherty, Bob Hawkes, Travis Norsworthy

**Guest:**

**Staff:** Drexell White

**1. Call To Order** - The meeting was called to order at 9:50 a.m.

**A. Assign Timekeeper** – Bill Zito

**B. Additions/Deletions to the Agenda** – None

**2. Minutes – January 17, 2006, meeting minutes - review for acceptance**

The minutes of the January 17, 2006 meeting were reviewed.

*Motion: To accept the minutes of the January 17, 2006 meeting (Utgard; Coleman - motion carries).*

**3. Old Business**

**A. Computer Adaptive Testing/Task Analysis**

The Committee discussed issues surrounding Computer Adaptive Testing. Questions included:

- What is the process for verifying course completion to the testing vendor?
- What will NREMT accommodation process be in the CAT model?

Three options for providing written tests are:

- A “homegrown” test developed and administered by Maine EMS
- Contracting the test development and delivery to a third party (e.g. NREMT)
- Developing an exam as part of a consortium with delivery by Maine EMS.

Consensus of the committee was to get a general idea from the regional offices about the true cost of delivering a written exam. Drexell White will contact the regions and ask each to provide a non binding estimate of the cost of administrating a written exam, to include the cost of:

- The Exam Administrator
- Compilation of materials
- Registration process
- Exam administration
- Follow-up paperwork

The committee also discussed developing written exams in-house. Consensus was that an Exam-Committee-developed written exam was not feasible due to the resources required to develop a legitimate, defensible exam. Should Maine EMS undertake exam development, staff and psychometric resources would need to be provided along with ongoing review and revision support.

#### **B. IPE Evaluation Concerns**

Consensus was that the combined Education/Exam Committee meet in June to evaluate the Integrated Practical Exam. Drexell White will coordinate a June 2006 meeting with Education Committee chair, Dan Batsie.

#### **C. "3 Strikes" Policy**

Drexell White reported that the proposed Exam Committee "3 strikes" policy has been forwarded to the Education Committee for comment. White noted that the Education Committee did not meet in February 2006.

#### **D. ALS IPE – No Action**

#### **E. Paramedic Written Exam – No Action**

### **5. Next Meeting**

The next meeting will be held on Tuesday, March 21, 2006, at 9:30 a.m. in the de Champlain conference room at Maine EMS in Augusta.

#### **A. Set Agenda**

- 1. Computer Adaptive Testing - 90**
- 2. IPE Evaluations/ Concerns - 30**
- 3. "3 Strikes" Policy - 30**
- 4. ALS IPE**
- 5. Paramedic Written Exam**

**6. Adjournment –** The meeting was adjourned at 12:28 p.m.

Respectfully submitted,

Drexell White